



# Gift Aid Declaration Form



**Red boxes must be completed to be valid**

Title  Forename

Surname

Address

Town

County  Postcode

Telephone Number  Email

By filling out the green boxes, it allows us to contact you quicker to correct errors on your declaration

**Please tick the box below to join the Gift Aid scheme**

I am a UK taxpayer\*. Please treat all donations I make or have made to St. Andrew's Hospice for the past 4 years as Gift Aid donations until further notice.

If you are a UK taxpayer, the value of your donations can increase by 25% under the Gift Aid scheme – at no additional cost to you!

\*Please be aware that you must have paid an amount of income and/or capital gains tax at least equal to the amount of tax reclaimed by all charities and Community Amateur Sports Clubs on all your donations in the tax year (6th April one year to 5th April the next). We can currently receive an extra 25p for every £1 you donate. Other taxes such as Council Tax and VAT do not qualify.

Please let us know if your tax circumstances or name/address/date change so that we can update our records.

**Notice: It is prohibited to sign on behalf of another individual**

Please sign here:..... Date

Full declaration on reverse, please see overleaf

Card Number

Customer Account Number



## Gift Aid Declaration



By signing this declaration you are agreeing that:

You are appointing St Andrew's Hospice to act on your behalf in attempting to sell or dispose of the goods that you have donated.

You own all of the goods that you bring into the shop for sale, you obtained them in a legal manner and you are not acting as a business. You agree that St Andrew's Hospice will not be responsible for any loss or damage to any goods donated to the shop for sale.

Please refer to Retail Gift Aid full Terms & Conditions available in your store and/or [www.st-andrews-hospice.com](http://www.st-andrews-hospice.com)

You are a UK Tax payer and you would like to make donation(s) to St Andrew's Hospice and you would like all donations that you make or have made in the last four years, to be treated as Gift Aid donations (until you notify us otherwise or this agreement is terminated). You understand that if you pay less Income Tax and/ or Capital Gains Tax in the current tax year than the amount claimed by all charities and Community Amateur Sports Clubs (CASCs) on your donation(s), it is your responsibility to pay any difference. VAT and Council Tax do not qualify.

### Declaration

I have read and understood the explanation of the Gift Aid measures outlined above and I confirm that the personal details (name, address, etc ) on this form relate to me. I will notify the charity of any change to my name or address and/or you no longer pay sufficient tax on your income and/or capital gains. I understand that you or we may cancel this declaration at any time. We may vary the terms of this agreement at any time by written notice to you. If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your gift aid donations on your Self-Assessment tax return.

Please select the ways we can keep in touch with you:

Post

E-mail

Text Message

Telephone

No Contact

We really value your support and would like to stay in touch to keep you up to date on the work of St Andrews Hospice including our events and fundraising activity. We will never sell or share information with other charities or organisations for marketing purposes not related to St Andrews Hospice.

**Please Note: St Andrew's Hospice will have to contact you in accordance with legislation when Gift Aid claimed on your behalf is over £100.**

## Thank you for your support